

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



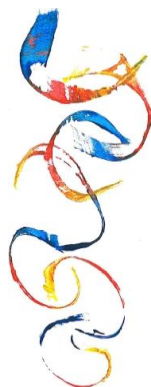
WORKPLAN



RHYTHMIC GYMNASTICS WORLD CUP FINAL SERIES 2007-2008

Benidorm (ESP)

October 4th – 5th 2008



CONTENT

1.	General Information.....	3
2.	Competition Venue.....	3
3.	Competition Dates.....	3
4.	Responsible entities and coordinates	3-4
5.	Organising Committee.....	4-5
6.	Programme	5
7.	Welcome – Official Language.....	6
8.	Transportation	6
9.	Visas	6
10.	Accommodation	6-7
11.	Entry fees and procedures – confirmation of participation	8
12.	Competition format.....	9
13.	Inquiry	9
14.	Accreditation – National Anthems/Flags – Competition Sheets	10-11
15.	Insurance	11
16.	Information Desk	11
17.	Drawing of Lots for Starting Order	11
18.	Orientation Meeting.....	11
19.	Opening and closing ceremony	11
20.	Equipment.....	12
21.	Training – Podium Training – Warm-up	12
22.	Competition Attire.....	12
23.	Judges’ Instruction and Briefings.....	12
24.	Jury of Appeal, Superior Jury and Judges’ Panels.....	12
25.	Seating for Delegations	13
26.	Ticketing.....	13
27.	Publication of Scores.....	13
28.	Medal Award Ceremonies and Prize Money.....	13
29.	Medical Services and Massage	13
30.	Doping Controls	13
31.	Television Broadcast – Kiss & Cry.....	13
32.	Media Representatives and Media Conferences	14-15
33.	Farewell Party	15
34.	Important notes	16

1. GENERAL INFORMATION

This Workplan has been developed in accordance with the following FIG regulations and rules:

- Statutes (2007 Edition)
- Technical Regulations (2008 Edition)
- Code of Points (2005-2008 Edition) and subsequent Newsletters
- Rules for the FIG World Cup Competitions and World Cup Final in Rhythmic Gymnastics 2007-2008
- World Ranking Lists Rules
- FIG Rules for Accreditation
- FIG Media Guidelines
- FIG Apparatus Norms
- FIG Advertising and Publicity (2004 Edition)
- Medical and Doping Rules (2007 Edition)
- Regulations for Award Ceremonies
- and subsequent decisions of the FIG Executive Committee and TC

2. COMPETITION VENUE

Palau de L 'Illa de Benidorm
Partida salto de agua s/n
Isla de Benidorm (Alicante)
TEL: ++34965853024
FAX: ++34966815475
Email: comitecopa@benidorm.org

3. COMPETITION DATES

Official training:	October 3 rd 2008	
Competitions:	October 4 th , 2008:	2 apparatus individual gymnasts and 1 group final with 5 apparatus
	October 5 th 2008:	2 apparatus individual gymnasts and 1 group final with 3 and 2 apparatus

4. RESPONSIBLE ENTITIES AND COORDINATES

FIG

Fédération Internationale de Gymnastique

Contact Person : Sylvie Martinet

Avenue de la Gare 12

1003 Lausanne, Switzerland

Tel : +41 21 321 55 10 - Direct line : +41 21 321 55 15

Fax: +41 21 321 55 19 - Direct fax : +41 21 321 55 29

E-mail: smartinet@fig-gymnastics.org

Web site: <http://www.fig-gymnastics.com>

FIG AUTHORITIES

FIG President	Bruno Grandi
Secretary General	André Gueisbuhler
FIG 3 rd Vice-President	Slava Corn / President of the Jury of Appeal
FIG EC Member	Robert Colarossi / Member of the Jury of Appeal

FIG RG-TC

TC President	Egle Abruzzini
1 st Vice-President	Irina Viner
2 nd Vice-President	Elisabeth Laffranchi
TC Member	Maria Szyszkowska
TC Member	Shihoko Sekita
TC Member	Elena Garcia

FIG Staff

FIG Sports Department	Claudia Schönsleben
FIG Press Operations Officer - Editor	Philippe Silacci
FIG Staff Technology & Internet	William Dalè
Official Photographer	Volker Minkus
Editor	Vera Atkinson
FIG Television Operations Officer	Olivier Strebel
TV Coordinator	Jean-François Rossé
Swiss Timing / Longines	Francesco Dariz
Swiss Timing / Longines	Christophe Pittet
Swiss Timing / Longines	Franciscus Moerel
Swiss Timing / Longines	Miha Mohoric
IRCOS Technician	Cyrille Pierre
IRCOS Cameraman	Benoît Grandclément

5. ORGANISING COMMITTEE ADDRESS

Organising Committee

2008 7th Rhythmic Gymnastics World Cup Final

Federación de Gimnasia de la Comunidad Valenciana
Dr. Zamenhoff, 45 bis – bajo
46008 – Valencia
Spain
TEL: ++34965853024
FAX: ++34966815475
Email: comitecopa@benidorm.org

7. WELCOME – OFFICIAL LANGUAGE

The delegations will be welcomed on behalf of the Organising Committee upon arrival in Alicante Airport or Alicante railways station.

The official languages are English and French. Interpretation from and into other languages must be organised by the delegations. All documents will be in English and French.

8. TRANSPORTATION

The members of the participating federations must pay for their international transportation. The Organising Committee will take care of local transportation for all accredited persons as follows: from the airport of Alicante or the local railway station to the hotels and from the hotels to the venue and vice versa, provided the delegation has booked their accommodation through the OC.

The Delegations' flight/train schedules must be communicated to the OC by no later than **15th September, 2008**

9. VISAS

Delegation members requiring an official invitation to obtain a visa are asked to send as soon as possible, but no later than **10th September, 2008**, the enclosed visa application to the Organising Committee.

10. ACCOMMODATION AND MEALS

Official hotel for Officials and Judges:

HOTEL AGIR

Avenida del Mediterráneo 11
03503 – Benidorm – Alicante
Tel: + 34 965 855 162
Fax: + 34 965 858 950

HOTEL BELROY

Avenida del Mediterráneo 13
03503 – Benidorm – Alicante
Tel: + 34 965 850 203
Fax: + 34 965 863 732

Hotel for Gymnasts and Coaches:

HOTEL VILLA AITANA

Avenida Alcalde Eduardo Zaplana Hernández Soro 7
03502 – Benidorm – Alicante
Tel: + 34 966 815 000
Fax: + 34 966 831 207

Other hotels:

HOTEL CIMBEL

Avenida de Europa 1 – Playa de levante
03502 – Benidorm – Alicante
Tel: + 34 965 862 100
Fax: + 34 965 860 661

The price per person and per night for accommodation and breakfast is as follows:

- Single room: 91, 00 € per person and per night
- Double / twin room: 73, 00 € per person and per night

Lunch and dinner for the gymnasts and coaches will be taken at Hotel Villa Aitana for the price of € 30 per day.

The accommodation and meals must be booked to the OC with the enclosed form by **5th September, 2008**, at the latest.

50% of the accommodation costs must be paid to the OC by **5th September, 2008**
The remaining 50% must be paid by **15 September 2008**.

Terms of condition - Cancellation fees:

The accommodation expenses are only refundable, provided cancellations are made as follows:

Before 15 th September 2008	75% of the total amount
16 th through to 25 th September	50% of the total amount
After 25 th September 2008	nothing will be refunded

The payment (in €) must be made to the following bank account:

BANK ADDRESS:

CAM – CAJA DE AHORROS DEL MEDITERRÁNEO
Avenida Alcalde Pedro Zaragoza 17
03501 Benidorm – Alicante - Spain

BANK ACCOUNT:

IBAN: ES5720900044110042236470
BANK IDENTIFICATION CODE (BIC) CAAMES2A

On behalf of:

2008 7th Rhythmic Gymnastics World Cup Final
Federación de Gimnasia de la Comunidad Valenciana
Dr. Zamenhoff, 45 bis – bajo
46008 – Valencia
Spain

We kindly ask all participants having booked accommodation through the OC to send per fax (OC: +34966815475) a copy of the transfer they have done.

The Organising Committee will pay:

- the hotel accommodation including full board from the official day of arrival until the official day of departure of the delegations (4 nights) for:
 - the top three individual gymnasts and groups of the World Ranking List
 - two (2) coaches per country, provided they have individual gymnasts and a group.
 - one (1) coach per country if a country has only individual gymnasts or only a group

11. ENTRY FEES AND PROCEDURE – CONFIRMATION OF PARTICIPATION

The participation is based on the World Ranking List, standing 30 days prior to the 1st competition day.

The top eight gymnasts and groups of the World Ranking Lists are invited to participate.

In case of a tie at the 8th place of the World Ranking List, the tie will be broken as follows:

Higher number of World Ranking List Points received at the last World Championships, if there is still a tie, the points received at the last World Cup Finals.

In case that the Organising Member Federation has not qualified any gymnasts and groups at all for the Finals, it may nominate 1 individual gymnast and 1 group at one apparatus of its choice.

The respective Gymnast or Group must have participated in the World Cup Series 2007-2008. Gymnasts or Groups who benefit from such a Wild Card will receive Prize Money and Medals, but will not receive World Cup Points.

The list of qualified individual gymnasts and groups (including the reserves and wild cards) is attached.

Maximum size of delegation:

Function	Indiv.	Group	Mixed
Head of Delegation	1	1	1
Team Manager (for groups only)		1	1
Coach	max.1 per gym.	1	
Gymnasts	all qualified		
Judges	upon invitation **		
Doctor	1	1	1
Physiotherapist	1	1	2
*Accompanying person (see 1.3)			1
*Guest			1
Transferable access card zones 1 for coach	1	1	2
Transferable access card zones 3 for coach	1	1	2
Transferable access card zones 1 for medical staff	1	1	1
Transferable access card zones 3 for medical staff	1	1	1
Transferable access card zone 3 team manager / head	1	1	1

* Accreditation at the charge of the Federation

** appointed by the RG TC

The Federations with qualified gymnasts and/or an invited group and/or reserve gymnasts or a reserve group must confirm their participation (or their participation in case of a withdrawal) The deadline for the confirmation of the athlete's participation is **September 5th, 2008** at the very latest.

Should the FIG not receive the nominative entry duly completed by September 5th, 2008 (including the payment of the entry fee), the reserve gymnast will then automatically be invited by the FIG.

The entry fee of CHF 50.- per individual gymnast and CHF 200.- per group is not refundable and must be paid to the FIG by the same deadline, September 5th, 2008 for all qualified participants to the following Bank account:

Fédération Internationale de Gymnastique
UBS SA
2501 Bienne - Suisse
Compte : 272-56301649.0
IBAN : CH40 0027 2272 5630 1649 0
Code SWIFR : UBSWCHZH80A

or by credit card (Visa, Eurocard / Mastercard, or American Express) mentioning the card number, expiry date and detailed cardholders name and address.

Late registrations and registrations without the appropriate payment of the entry fees will be considered as invalid. In both cases, the next gymnast(s) according to the ranking list will be automatically invited by the FIG.

12. COMPETITION FORMAT

As per FIG World Cup Rules 2007-2008 and FIG 2008 Technical Regulations

13. INQUIRY

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the end of the exercise of the following gymnast or group. The person designated to receive the verbal inquiry has to note the time of receiving it and this starts the procedure.

Only the accredited coaches next to the competition area are entitled to submit an inquiry.

Inquiries for all other marks are not allowed.

Late verbal inquiries will be rejected. A federation is not allowed to complain against a gymnast from another federation.

The inquiry must be confirmed as soon as possible in writing, but within 4 minutes at the latest after the verbal inquiry and requires an agreement of payment of USD 300.-- for the first complaint; USD 500.-- for the second complaint and USD 1'000.-- for the third complaint. Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Should the inquiry prove correct and is accepted, this sum will be reimbursed. Otherwise, the sum will be transferred to the FIG Foundation.

Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the rotation (or group) for the qualifying competitions, the all-around competitions and the team competition (final)
- before the score of the following gymnast or group is shown for the finals.

The detailed procedure will be laid down in all the Code of Points.

In the days following a competition, a global video analysis will be carried out by the respective TCs (or their representatives designated by the TCs), and in case the mistakes are established, the guilty judges will be punished accordingly.

See technical regulation, section 1. 8.4

(T3) and are invited to the Banquet. The price to be paid to the OC is CHF100.- "Guests" who do not book accommodation through the Organising Committee have access only to the delegations seats (no transportation system or Banquet). The price to be paid to the OC is CHF50.- Upon request of the member Federation, the "Guests" may be accredited as VIP which includes access to VIP seating and the VIP lounge. The price (which must be approved by the FIG) for this upgrade is fixed by the Organising Committee.

The Presidents of FIG affiliated federations in the function of Head of Delegation will be accredited as "Head of Delegation". Their function will be described as "Head of Delegation and President". Presidents of FIG affiliated federations who are not in the function of Head of Delegation will be accredited in the cat. "GT" Their function will be described as e.g. "President xxx gymnastics". The OC may charge CHF50.- for this "additional" accreditation.

Since there will be no further World Cup Finals, no observer accreditation (i.e. as observer) will be delivered.

15. INSURANCE

The FIG Technical Regulations, Section 1, article 12.10 state that all participating Federations are responsible for a sufficient insurance coverage of all participating delegation members in case of illness, injury and repatriation.

The Organising Committee will verify the insurance of all Federations at the accreditation. Federations which cannot give proof will have to buy at their own costs an insurance offered by the OC at the price of 25 Euros per person for the whole period of stay.

16. INFORMATION DESK

Every delegation will have a mail box located at the Accreditation desk.

All information requests and correspondence should be addressed to the Organising Committee. Information can be obtained at this information desk.

17. DRAWING OF LOTS FOR STARTING ORDER

The drawing of lots will take place on Monday September 8th at 11.00am in FIG Headquarters, Lausanne (SUI). The start lists will be available on Internet.

18. ORIENTATION MEETING

The Orientation Meeting will take place as follows:

October 3rd, 2008 at 09.30 am at "Palau de L'Illa de Benidorm"

The Orientation Meeting is **compulsory** for all Heads of Delegation and judges. At this meeting important information about the organisation of the competition will be given by the OC and the FIG. The meeting will be in French and English.

19. OPENING AND CLOSING CEREMONY

The Opening will take place on October 4th 2008 at 16.30 pm in the Competition Hall. The gymnasts will march in and will be presented. Participation is compulsory. They must wear their national track suit.

Details on the Closing Ceremony will be given during the Orientation Meeting.

20. EQUIPMENT

Manufacturer: GYMNOVA
Colour: BEIGE

21. TRAINING – PODIUM TRAINING – WARM-UP

Access to the competition hall and the training locations will be given only to the members of the delegations wearing their accreditation.

Training schedules

3rd October 2008: 10.40 – 13.40, 15.00 – 20.30
4th October 2008 10.00 – 14.00 – Podium Training
5th October 2008 10.00 – 14.00 – Podium Training

22. COMPETITION ATTIRE

Please see Code of Points and Rules for Advertising and Publicity.

23. JUDGES' INSTRUCTION AND BRIEFINGS

All the judges are required to take part in this instruction and at subsequent meetings. If they do not take part, they are not allowed to judge. The Judges' instruction and briefing will take place as follows:

Meeting and instruction: October 4th 2008 at 15.00 pm.
Briefing: October 5th 2008 at 16.30 pm.

24. JUDGES' PANELS AND JURY OF APPEAL

Jury of Appeal:

President Slava Corn, FIG 3rd Vice-President
Members Robert Colarossi, EC FIG member
Pancracia Sirvent Mut (named as per TC Section 1, Reg. 7.8.3)

Superior Jury:

TC President Egle Abruzzini
TC member Elena Garcia
TC member Shihoko Sekita

Chairs of Panel: to be determined

Difficulty Judges: Ahlin Ludmila
Lortkipanidze Irina
Pereira Ida
Zachariou Ioulia

Artistic Judges: Davies Nadine
Kobaladze Bella
Marchetti Annires
Sap Jolanda

Execution Judges: De Cossio Isabelle
Dragas Mohar Spela Alenka
Mavocei Sabina
Terzic Dragana

The Difficulty Judges, Artistic and Execution Judges have been appointed by the FIG Technical Committee.

25. SEATING FOR THE DELEGATIONS

Reserved seating will be allocated to the delegations.

26 TICKETING

Tickets for the World Cup Final can be bought by directly through the OC. Please send an Email to fgvc_dv@yahoo.es, or comitecopa@benidorm.org. A link in www.fgvalenciana.com/ is available for all information concerning ticketing.

27. PUBLICATION OF SCORES

The detailed scores will be published on the score boards in the competition hall. The complete list of results (without any details) will be distributed to the Heads of Delegation at the farewell party.

28. MEDAL AWARD CEREMONIES AND PRIZE MONEY

The medal award ceremonies will take place at the end of each finale. Only the medal winners are invited to participate. They must wear the competition attire. The FIG will transfer the prize money by bank after having received the results of the doping control.

Prize money for each apparatus:

	Per Apparatus	Per Group
Gold	CHF 5'000	CHF 5'000
Silver	3'500	3'500
Bronze	1'500	1'500

29. MEDICAL SERVICES

The Organising Committee will provide a physiotherapist in the competition area.

30. DOPING CONTROLS

Doping controls will be made by the Organising Committee during the World Cup Final as per the FIG and WADA Regulations, under the supervision of the FIG. The doping controls can take place during training or competition.

31. TELEVISION BROADCAST – KISS AND CRY

A live production of the finals will be made. The competitors are requested to go to the kiss and cry corner immediately after their performance and to wait there for the scores with their coach.

32. MEDIA, PUBLICITY AND PRESS CONFERENCES

A. Professional Medias

Media representatives (journalists, photographers, television commentators) must clearly wear their press credential (E code – yellow colour), delivered by FIG and available at www.fig-gymnastics.com MEDIA section.

B. Medias representatives of the National Gymnastics Federations

For Medias representatives of the FIG affiliated participating Federations, the FIG grants one ES-F and one EP-P credential, on request of the Federation only at mediafig@fig-gymnastics.org, attesting in good faith to the identity and the position of the Media delegates.

C. Biographies

Gymnasts' Bios **must be created / updated on the FIG Intranet website, *FEDMANAGER* section, when sending the gymnasts' nominatives registrations.**

D. FOP (*Field of Play*)

Interviews and mobile phones are **strictly** forbidden.

E. Mixed Zone.

The Mixed Zone will usually be located on the exit of the FOP, on the path to the locker rooms. During competitions, as well as podium trainings, athletes must exit through the Mixed Zone. As they enter the Mixed Zone, journalists will collect flash quotes.

There is no obligation for an athlete to stop in the Mixed Zone, but co-operation with the press is most appreciated.

F. Training halls

The press is welcome with the authorisation of the FIG and the delegation concerned by the interview.

G. Warming Up halls

Restricted area. No access at all. No Go Zone.

H. Press conferences

Since a press conference is planned, the participation for gymnasts is compulsory according to TR 2006 – 2007, Reg. 4.11.14. In the case of a gymnast selected for a doping control, he or she must, prior the control, attend the award ceremony and the press conference. Beverages are prohibited at press conferences.

I. No Go Zone

The purpose of this policy is to ensure that photographers and cameramen respect a certain area in the FOP where they cannot enter. The limits of the area known as the "No Go Zone" will be clearly marked on the floor. Further No Go Zones will be decided by FIG, depending on the venue.

J. Award Ceremony

After the national anthem, Gymnasts are requested to face all directions, together, to wave to the spectators and to allow the photographers to take pictures of all medallists.

K. Kiss & Cry corner

Gymnasts are kindly requested to reach the corner as quick as possible. Coaches and choreographers are invited **NOT TO STOP** the gymnasts before they are seated in the K&C.

L. Gifts, leaflets, promotional material

Any kind of distribution of the above mentioned items to Gymnasts, FIG Officials, Media, without written approval by FIG, is strictly forbidden.

M. Publicity

Publicity on attire and equipment must be strictly respected.

N. Media contact on site

<i>FIG Media on site</i>		
Ms Slava Corn	FIG Vice President - President of Media Commission	slava.corn@senecac.on.ca
Mr Philippe Silacci	FIG Press operations (ES – EP - ENR)	psilacci@fig-gymnastics.org
Mr Olivier Strebel	FIG Television (HB – RT)	ostrebel@fig-gymnastics.org
Mr Volker Minkus	FIG Official Photographer	agentur@minkusimages.de
Mr William Dalè	FIG Internet	wdale@fig-gymnastics.org
<i>LOC Press Operations</i>		
Yaiza Tranche	LOC Press Officer	prensa@migimnasia.com
Antonio Fernández	LOC Photographer Officer	gelenbrazal@telefonica.net

Media conferences with the medal winners will take place as follows:

October 4th 2008 at 20.00 pm in the Competition hall

October 5th 2008 at 20:30 pm in the Competition hall

The participation is compulsory for all individual medal winners and the group gold medal winners. The national track suit and the medal must be worn. Please note that late or no participation will cause substantial fines as per Technical Regulations, Reg. 4.11.14.

33. FAREWELL PARTY

Saturday evening October 6th 2008, at 22:00 pm, a Farewell Party will take place at Hotel Villa Aitana.

Admission by invitation only. All delegations (accredited members) are invited.

34. IMPORTANT NOTES

Federations which have not fulfilled their financial obligations towards FIG (annual membership, unpaid invoices, etc) and the OC will not be allowed to participate in the World Cup Final.

All participating Federations commit to respect the Statutes and all FIG Regulations. Especially the age and nationality of the gymnasts as well as the respective Regulations concerning "Insurance" art. 12.10 of the Technical Regulations.

Fédération Internationale de Gymnastique



André GUEISBUHLER
Secretary General

Enclosed:

List of qualified gymnasts and invited groups (including reserves and wild cards)
Visa Application form
Travel information form
Accommodation form

Will be sent later:

Starting order
Detailed schedule World Cup Final

Lausanne, August 2008